



LOCAL REFEREE ASSIGNOR POLICIES

Subject to change (6/20/23)

Assignor Pay Rates

Fee	Game Coverage
\$15.00	All three officials are present
\$10.00	Only two officials are present
\$5.00	Only one official present

If match officials are not present for a scheduled match, the Assignor is not paid a fee for the officials that were not present. If there are extenuating circumstances, these should be brought to the attention of the League Manager at the time of the occurrence.

Assignors are to secure the most qualified referees for USYS Conference matches. Assignors are encouraged to use National or Regional referees whenever possible.

Assignors should submit for their Assignors fees on a seasonal basis (at the end of the season) using the **Conference Assignor Report Form**. This is the total match summary sent to Expensify (make sure you have an Expensify account set up). Accompanying the form, Assignors must submit a detailed **Seasonal Game Assignment List** listing all matches assigned along with information regarding the Referee Crew. Must include names of the Referee, Assistant Referees, and each Referee's current USSF grade and email address. The deadline to submit your reports is within 14 days of the completion of each season. Failure to meet this deadline may result in your submission being rejected.

The Assignor Report Form is sent through your Expensify Account. The Seasonal Game Assignment List must be emailed directly to the appropriate league manager listed below:

- **Great Lakes Conference League Manager**- Elliott Spruell espruell@usyouthsoccer.org
- **Midwest Conference League Manager**- Bryan Flanagan bflanagan@usyouthsoccer.org

Assignors will be paid for assigning a match if a match is postponed for any reason within 14 days of the scheduled date (except for cancellations beyond our control due to inclement weather or unplayable field conditions, as determined by the facility). In the detailed game listing, assignors must list the Referee crew assigned as well as note that the match was postponed. Assignors should refer to the Conference Scheduling Policy for information regarding schedules, cancellations, and reschedules.

If an Assignor is notified prior to a scheduled match date/time that a game is postponed due to weather or field conditions, then the Assignor shall contact the Referees regarding the postponement. Referees are paid by the teams if Assignor has not been notified of postponement.

If any conference matches are played within an external tournament or showcase not listed as a conference-hosted event, the assignor fees are paid by the host club/event, NOT the conference.

Should you have any questions, direct them to the appropriate Conference League Manager via their email listed above.